



Carnival Ticket Trailer Volunteer Procedures Upon Arrival

- Carnival Ticket Trailer Volunteers are to check in at the volunteer tent, located in between brick building and splash pad, upon arrival. At this time, volunteers will turn in or sign their Staff/Volunteer Information acknowledgement form.
- Volunteers will receive their T-Shirt and be directed to the carnival ticket trailer.
- The on-site Carnival Ticket Trailer Coordinator will go through the carnival ticket trailer rules and responsibilities while providing a short training to all volunteers.

Carnival Ticket Trailer Volunteer Policies & Responsibilities

- All volunteers must wear their volunteer t-shirt while on shift.
- One (1) to three (3) volunteers will be stationed outside trailer placing wristbands on all patrons who have purchased them.
- Volunteers must place the wristband on the patron's wrist. Please do not hand them the wristband.
- Two (2) to three (3) volunteers will be stationed inside the ticket trailer selling wristbands & ride tickets
- Volunteers will be handling money and using credit card swipers on iPads/iPhones.
- Carnival Ticket Trailer Coordinator will be in stationed in back office of ticket trailer. Please see her/him for any requests or questions.

Carnival Ticket Trailer Volunteer Check Out

- At the conclusion of your shift, please clean/tidy up your station for the next shift or the following day.
- Report to the volunteer tent to sign out. Each volunteer will receive two (2) drink tickets at the conclusion of his/her shift at this time. Drink tickets may be used at any time during the festival.